

American Rescue Plan: Grantmaking Program for Individuals

Award Terms and Conditions (issued with your Notice of Action in eGMS)

AMERICAN RECOVERY ACT: HUMANITIES GRANTMAKING FOR INDIVIDUALS (ZIN) PROGRAMMATIC TERMS AND CONDITIONS

- b) A recipient may not accept an application from a member of its board of trustees or advisory committee, an officer or staff member, a member of its selection committee, or a board member or officer of a parent organization, until a full year has passed since the person's service in that capacity has ended.

Staff, officers, and trustees of recipient institutions may not serve as voting members on selection committees. The same restrictions apply to staff, officers, and trustees of umbrella organizations.

- h) Individual subrecipients are expected to work on their projects on a full-time basis. If an individual subrecipient becomes fully employed or is obliged through special circumstances to depart before the end of the tenure period, it shall be the recipient's responsibility to see that only a pro rata share of the stipend is received or that the appropriate pro rata share of the stipend be returned if the subrecipient has already received the full stipend.

Tenure or subaward must be continuous and last no longer than twelve months.

Once reported, NEH must approve any change in tenure.

- k) Recipients must not use funds for the following purposes:
- a. overlapping project costs with any other pending or approved application(s) for federal funding and/or approved federal awards
 - b. management and administration costs in excess of 10% of the NEH award
 - c. subawards to organizations that have not obtained and provided to the recipient a unique entity identifier
 - d. pre-award costs incurred more than 90 days before the period of performance
 - e. promotion of a particular political, religious, or ideological point of view
 - f. advocacy of a particular program of social or political action
 - g. equipment
 - h. construction, purchase of real property, major alteration and renovation
 - i. collections acquisition
 - j. support of specific public policies or legislation
 - k. lobbying
 - l. grantmaking programs and subawards that fall outside of the humanities and the humanistic social sciences (including the creation or performance of art; creative writing, autobiographies, memoirs, and creative nonfiction; and quantitative social science research or policy studies)

- l) It is the responsibility of the recipient to ensure that individual subrecipients do not use funds for the following purposes:
 - a. research by students enrolled in a degree program, including research for doctoral dissertations or theses
 - b. educational impact, language impact, or technical impact assessments
 - c. the writing of guide books, how-to books, and self-help books
 - d. promotion of a particular political, religious, or ideological point of view
 - e. advocacy of a particular program of social or political action
 - f. support of specific public policies or legislation
 - g. lobbying
 - h. projects that fall outside of the humanities and the humanistic social sciences (including the creation or performance of art; creative writing, autobiographies, memoirs, and creative nonfiction; and quantitative social science research or policy studies)
- n) Recipients are responsible for ensuring the eligibility of subrecipients. All eligible applicants must receive equal consideration. Individual eligibility may not be restricted to members of a scholarly organization or to persons affiliated with institutional members of a scholarly organization.

NEH-funded individual subrecipients must be United States citizens or foreign nationals who have lived in the United States for three years immediately preceding the application deadline for individual stipends.

Degree candidates and individuals seeking support for work in pursuit of a degree are not eligible for NEH funding. Advanced degree candidates must have completed all requirements, except for the actual conferral of the degree, by the application deadline for individual stipends.

Individual subrecipients in this program must be either unemployed or underemployed and meet the definition established by the recipient. Stipends are not intended as a form of income replacement for the following:

- a. retired individuals
- b. individuals under the age of 18
- c. individuals enrolled in a degree granting program
- d. individuals on Social Security Disability with no work attachment
- e. inmates, or individuals living in a halfway house on lockdown

Additionally, the following are not eligible to be subrecipients:

- a. K-12 teachers and administrators
- b. home-schooling instructors
- c. journalists
- d. creative and performing arts professionals.

NEH-funded individuals may not be delinquent on repayment of federal debt. Examples of relevant debt include student loans, delinquent federal taxes, delinquent child support payments, and delinquent payroll taxes for household or other employees. (See OMB Circular A-129.)

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Section C.3. Grantmaking programs for individuals

Grantmaking programs for individuals must limit eligibility to U.S. citizens, whether they reside inside or outside the United States, or foreign nationals who have been living in the United States or its jurisdictions for at least the three years prior to the application deadline. Foreign nationals who take up permanent residence outside the United States any time between the application deadline and the end of their period of performance will forfeit their eligibility to receive a subaward. (Leaving the U.S. on a temporary basis is permitted.)

Applicants to these grantmaking programs must be humanities professionals who possess formal education or training in the humanities, as defined in the National Foundation on the Arts and the Humanities Act Of 1965. While applicants need not have advanced degrees, individuals currently enrolled in a degree-granting program are ineligible. Applicants who have satisfied all the requirements for a degree and are awaiting its conferral are eligible but must provide a letter from the dean of the conferring school or their department chair attesting to the applicant's status as of the deadline for the program to which they are applying.

Applicants must be either unemployed or underemployed and meet the definition established by the recipient. Stipends are not intended for the following types of people as a form of income replacement:

- retired individuals
- individuals under the age of 18
- individuals enrolled in a degree granting program
- individuals on Social Security Disability with no work attachment
- inmates
- individuals living in a halfway house on lockdown

In addition, as a matter of programmatic policy, the following are not eligible to be subrecipients under this notice:

- K-12 teachers and administrators
- home-schooling instructors
- journalists
- creative and performing arts professionals

Organizations are not eligible to apply for subawards on behalf of individuals and subawards may not be transferred to the applicant's institution. If an individual recipient elects to have the subaward paid through their institution, all NEH funds must be remitted to the individual. The institution may not take an institutional allowance.

Although individual subrecipients may hold other fellowships or awards during their NEH-funded period of performance, they may not hold another NEH award concurrently.